

# Thomaston Little League

P.O. Box 62  
Thomaston, CT. 06787

**TO:** Little League Baseball, Inc.  
Eastern Region Headquarters  
P.O. Box 2926  
Bristol, CT. 06011

**FROM:** Thomaston Little League, Inc.  
League I.D. #02070615

**SUBJECT:** Updated Constitution & By-Laws

November 2, 2020

Enclosed please find Thomaston Little League, Inc. updated Constitution and By-Laws.

Please direct any questions or comments to:  
Thomaston Little League  
P.O. Box 62  
Thomaston, CT. 06787  
Thomastonlittleleague@gmail.com

**CC:** Connecticut District 6 Administrator

# Thomaston Little League

## CONSTITUTION & BY-LAWS

### ARTICLE I – NAME

This organization shall be known as the Thomaston Little League, hereinafter referred to as “Local League”.

### ARTICLE II – OBJECTIVE

#### SECTION 1

The objective of the Thomaston Little League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well adjusted, stronger, and happier children and will grow to be good, decent, healthy, and trustworthy citizens.

#### SECTION 2

To achieve this objective the Thomaston Little League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers, and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary and the molding of future citizens is of prime importance. In accordance with section 501-(c)-(3) of the Federal Internal Revenue Code, the Thomaston Little League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball games. No part of the net earnings shall insure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

### ARTICLE III – MEMBERSHIP

#### SECTION 1

**Eligibility.** Any eligible person residing in league boundaries interested in active participation to effect the objective of this Local League may apply to become a member or any nonresident with a local league waiver.

#### SECTION 2

**Classes.** There shall be the following classes of Members:

- (a) **Player Members.** Any player candidate meeting the requirements of Little League Regulation IV and who resides within the authorized boundaries of the Local League shall be eligible to compete for participation but shall have no rights, duties or obligations in the management or in the property of the Local League.
- (b) **Regular Members.** Any person actively interested in furthering the objectives of the Local League may become a regular member upon submission of a volunteer application.
- (c) **Board Members.** Any person receiving a majority vote of the existing board whose been a member for the previous 6 months.

### **SECTION 3**

#### **Other Affiliations.**

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- (b) Regular Members should not be actively engaged in the promotions and/or operation of any other baseball program.

### **SECTION 4**

**Suspension or Termination.** Membership may be terminated by resignation or action of the Board of Directors.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball.
- (b) The member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (c) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team of which the player is a member. Said manager shall appear, in the capacity of an advisor, with the player before a duly appointed committee of the Board of Directors, which shall have full power to suspend or revoke such player's rights to future participation.
- (d) Any member that has missed three consecutive meetings can be terminated by 2/3 vote of the Board of Directors.

## **ARTICLE IV – MEETINGS**

### **SECTION 1**

**Fiscal Close Meeting.** The Fiscal Close Meeting of the existing board and executive board members of the Local League shall be held no later than the last day in September each year for the purpose of electing a Board of Directors, receiving reports and for the transaction of such business as may properly come before the meeting. After the Board of Directors is elected, the board shall meet to elect the officers.

### **SECTION 2**

**Notice of Fiscal Close Meeting.** Notice of each meeting of the Members shall be posted or published to each Member at least ten (10) days in advance thereof setting forth the place, time, and purpose of the meeting.

### **SECTION 3**

**Special Meetings.** Special meetings may be called by the Board of Directors or by the Secretary or President at their discretion or upon written request of ten (10) Members, the president shall call a special meeting to consider a specific subject. No business other than that specified in the notice of the meeting shall be transacted at any special meeting.

**SECTION 4**

**Voting.** Only Board Members in good standing shall be entitled to vote at any meeting of the Local League.

**SECTION 5**

**Absentee Ballot.** Absentee ballots may be submitted electronically to the secretary prior to the vote. Proxy votes will not be allowed.

**SECTION 6**

**Rules of Order.** Robert's Rules of Order shall govern the proceedings of all meetings, except where same conflicts with the Constitution or By-Laws of the Local League.

**ARTICLE 5 – BOARD OF DIRECTORS**

**SECTION 1**

**Board and Number.** The management of the property and affairs of the Local League shall be vested in the Board of Directors. The number of Directors shall be not less than five (5) nor more than twenty (20). The Directors shall upon election immediately enter upon the performance of their duties and shall continue in office until their successors shall have been duly elected and qualified. A Board of Director shall have a minimum of 6 months on the league's board before being eligible to hold a Board of Directors seat.

**SECTION 2**

**Required Members.** The Board membership shall include the Officers including the Player Agent, and a minimum of one manager.

**SECTION 3**

**Annual Election and Term of Office**

At each Fiscal Close Meeting, all elections of Directors shall be by majority vote of all board members present or represented by an absentee ballot filed with the Secretary prior to the election meeting.

**SECTION 4**

**Vacancies.** If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular or special meeting called for that purpose.

**SECTION 5**

**Meetings Notice and Quorum.** Regular meetings of the Board of Directors shall be held immediately following the annual election and on such days thereafter as shall be determined by the board. The President or the Secretary may whenever they deem it advisable or the secretary shall at the request in writing of five (5) Directors issue a call for a special meeting of the Board. Notice of each meeting shall be given by the Secretary to each Director either at least three (3) days before the time appointed for the meeting to each Director, or by electronic notice within twenty-four hours preceding the meeting. In the case of a special meeting, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting. Five (5) members of the Board of Directors shall constitute a quorum for the transaction of business.

**SECTION 6**

**Duties and Powers.** The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper.

The Board shall have the power by two-thirds vote of those present at any regular or special meeting to discipline, suspend or remove any Director or Officer of Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a).

The Membership shall receive at the annual meeting of the Members of the Local League a report verified by the President and Treasurer, or by a majority of the Directors, showing the whole amount of real and personal property owned by the Local League, where located, and where and how invested, the amount and nature of the property acquired during the year immediately preceding, the date of the report and the manner of the acquisition; the amount applied, appropriated or expended during the year immediately preceding such date, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made.

## **Article VI Officers, Duties and Powers**

### **Section 1**

**Election.** Immediately following the Fiscal Close Meeting, the Directors present, provided there be a quorum, shall meet for the purpose of electing officers for the ensuing year. Appointments to Committees may also be done at the time.

### **Section 2**

**Officers.** The Officers of the Local League shall consist of a President, Vice-President of Softball and Vice President of Baseball, a Secretary, a treasurer and a Player Agent or Agents, all of whom shall hold office for the ensuing year or until their successors are duly elected. Board Members of good standing for at least six months would be eligible of an officer position.

### **Section 3**

**President.** The President shall:  
Conduct the affairs of the Local League and execute the policies established by the Board of Directors.  
Present a report of the condition of the Local League at the Fiscal Close Meeting.  
Communicate to the Board of Directors, such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.  
Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of the Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.  
Designate in writing, other officers if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and such have had prior approval of the Board.  
Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board as circumstances warrant.  
Attend all meetings for District of Baseball. They shall coordinate games and field usage for all Baseball games and practices.  
Prepare and submit, with the Treasurer of the Local League, and estimated annual budget to the Board of Directors and be responsible for the proper execution thereof.

With the assistance of the Player Agent and any other designated Board member(s), examine the application and support proof of age documents of player candidate and certify to residence and age eligibility before the player may be accepted for try-outs and selection.

#### **Section 4**

**Vice-President of Softball.** The Vice-President of Softball shall:

Attend all meetings for District of Softball. They shall coordinate games and field usage for all Softball games and practices. Shall be the coaching coordinator for the softball league.

#### **Section 5**

**Vice-President of Baseball.** In case of the absence or disability of the President, and provided he is authorized by the President or Board so to act, the Vice-President shall perform the duties of the President, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors or by the President. Shall be the coaching coordinator for the baseball league.

#### **Section 6**

**Secretary.** The secretary shall:

Be Responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.

Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors. Maintain a list of all Directors and committee members and give notice of all meetings of the Local League, the Board of Directors and Committees.

Keep the minutes of the meetings of the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for the purpose.

Shall conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.

#### **Section 7**

**Treasurer.** The treasurer shall”

Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.

Receive all monies and securities and deposit same in a depository approved by the Board of Directors.

Keep records for the receipt and disbursement of all monies and securities of the Local League, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.

Prepare an estimated annual budget, under the direction of the President, for submission to the Board of Directors and Membership at the annual meeting.  
Prepare an annual financial report, under the direction of the President, for submission to the Board of Directors and Membership at the annual meeting.

#### **Section 8**

**Player Agent.** The player agent shall:

Record all player transactions and maintain an accurate and up-to-date record thereof.

Receive and review applications for player candidates and assist the President and other designated Board member(s) in checking residence and age eligibility.

Conduct the player draft and all other player transaction or selection meetings.

Prepare the Player Agent’s list.

Prepare for the President's signature and submission to the Little League Headquarters, team rosters, including players' claimed, and the tournament team eligibility affidavit. Notify Little League Headquarters of any subsequent player replacements or trades.

## **ARTICLE VII – MANAGERS AND COACHES**

### **Section 1**

Team Managers and Coaches shall be appointed annually by the President, and be approved by the Board of Directors, Managers shall be responsible for the selection of their teams and for their actions on the field.

## **ARTICLE VIII – AFFILIATION**

### **Section 1**

**Charter.** The Local League shall annually apply for a charter from Little League Baseball, Incorporated and shall do all things necessary to obtain and maintain such charter.

The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

### **Section 2**

**Rules and Regulations.** The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

### **Section 3**

**Local League Rules.** The local rules of this Local League shall be adopted by the Board of Directors previous to the first game of the season but shall in no way conflict with the Rules and Regulations of Little League Baseball, Incorporated.

## **ARTICLE IX – FINANCIAL AND ACCOUNTING**

### **Section 1**

The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income in a common league treasury, directing the expenditure of same in such manner as will give no individual or team an advantage over those in competition with such individual or team.

### **Section 2**

The Board shall not permit the contribution of funds or property to individual teams but shall solicit some for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

### **Section 3**

The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all the funds so raised be placed in the Local League treasury.

#### **Section 4**

The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules and policies of Little League Baseball, Incorporated.

#### **Section 5**

No Director, Officer or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for services rendered as Director, Officer or Member.

#### **Section 6**

All monies received, including Auxiliary Funds, shall be deposited to the credit of the Local League in the Thomaston Savings Bank and all disbursements shall be made by check or debit. All checks shall be signed by the Local League Treasurer or such other officer or officers or person or persons as the Board of Directors shall determine.

#### **Section 7**

The fiscal year of the Local League shall begin on the first day of October and shall end on the last day of September.

#### **Section 8**

**Distribution of Property upon Dissolution.** Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth herein, which are or may be entitled to exemption under Section 501© of the Internal Revenue Code or any future corresponding provision.



**ARTICLE X – AMENDMENTS**

This Constitution and By-Laws may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the members provided notice of a proposed change is included in the notice of such meeting.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated for approval.

Accepted and instituted by the Thomaston Little League Board of Directors on.

**President** Eric Pelletier\_\_\_\_\_

**Vice-President Softball** Tanya Galpin\_\_\_\_\_

**Vice-President Baseball** Tanya Galpin\_\_\_\_\_

**Secretary** Jason Gerrick\_\_\_\_\_

**Treasurer** Steve Ethier\_\_\_\_\_

**Player Agent** Michelle Dionne\_\_\_\_\_

**Safety Coordinator** Dave Hawley \_\_\_\_\_

**Director** \_\_\_\_\_

**Director** \_\_\_\_\_